

Presentation Primary George's Hill,
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Principal: Marie Berkery
Deputy Principal: Lorraine Hession



DREAM, BELIEVE, ACHIEVE

Response Plan for the Reopening of Presentation Primary George's Hill 18/8/2020

COVID-19 Policy Statement

Presentation Primary George's Hill is committed to providing a safe and healthy workplace for all our staff and a safe learning environment for all our pupils. To ensure that, we have developed the following COVID-19 Response Plan. The BOM and all school staff are responsible for the implementation of this plan and a combined effort will help contain the spread of the virus.

We will:

- continue to monitor our COVID-19 response and amend this plan in consultation with our staff
- provide up to date information to our staff and pupils on the Public Health advice issued by the HSE and Gov.ie
- display information on the signs and symptoms of COVID-19 and correct hand-washing techniques
- agree with staff, a worker representative who is easily identifiable to carry out the role outlined in this plan
- inform all staff and pupils of essential hygiene and respiratory etiquette
- adapt the school to facilitate physical distancing as appropriate in line with the guidance and direction of the Department of Education
- keep a contact log to help with contact tracing
- ensure staff engage with the induction / familiarisation briefing provided by the Department of Education
- implement the agreed procedures to be followed in the event of someone showing symptoms of COVID-19 while at school
- provide instructions for staff and pupils to follow if they develop signs and symptoms of COVID-19 during school time
- implement cleaning in line with Department of Education advice
- All school staff will be consulted on an ongoing basis and feedback is encouraged on any concerns, issues or suggestions.

DES Roadmaps.

<https://www.gov.ie/en/publication/b264b-roadmap-for-the-full-return-to-school/> <https://www.gov.ie/en/publication/a0bff-reopening-our-primary-and-special-schools/>

This Policy Document notes measures to reduce the risk of Covid-19 coming into our school community. The full DES Document must be read in full.

Relevant Circulars for Staff

https://www.education.ie/en/Circulars-and-Forms/Active-Circulars/cl0049_2020.pdf https://www.education.ie/en/Circulars-and-Forms/Active-Circulars/cl0045_2020.pdf

https://www.education.ie/en/Circulars-and-Forms/Active-Circulars/cl0040_2020.pdf

<https://www.into.ie/app/uploads/2020/08/Information-Note-0008-2020.pdf>

Please follow education.ie for updates.

Wash your Hands

All members of the school community must watch this video on hand washing.

<https://youtu.be/IsgLivAD2FE>

Health and Safety Officer:

Lorraine Hession

Lead Worker Representative

Emmagene Cooke was elected as the Lead Worker Representative.

Equipment

A visor, facemasks, bottle of disinfectant, packet of disinfectant wipes and gloves will be given in a pack to each teacher to assist with disinfecting any item they need to clean during the day (note, cleaning will take place all day in the school – these are provided to staff for personal use and to sanitise their work station). Wall hung sanitisers are hung at the entry to each classroom and school entry point. Additional automatic hand sanitisers will be placed at each entry point to allow a speedier entrance to the school. Refills for all sanitisers and disinfectant has already been purchased. Signage has been placed throughout the school.

There is an additional bottle of sanitiser on each teacher desk.

Personal Items

Staff should use the aforementioned wipes/ disinfectant to wipe down personal items e.g. phones, bags when they come to school.

Return to Work

Staff must complete the return to work form three days before returning to work. These should be emailed to the school principal.

Substitutes

Circular 45/2020 covers the system for booking substitutes. All staff are asked to phone the school principal as per normal procedures as soon as possible to allow for as much time to book a substitute as possible. As is always the case, the Principal works to ensure substitutes are employed. We will not know what availability of substitutes will be this year. When a substitute

cannot be sought as per the panel and normal school procedures, support teachers will be allocated to cover the class. Each support teacher will be allocated to cover 2 classes each, in line with the classes they spend most time. A substitute teacher will be booked to provide extra support to that support teacher on a day a substitute is available to make up for the lost time with the children, as per the circular. All teachers are asked to leave spare packs of work in their room as dividing classes is no longer an option.

Substitutes will be asked to fill out the Return to Work Form and Contact Tracing Form. They will be asked if they have completed the DES online training and may not start in Presentation Primary George's Hill until they have. They will be given a visor, facemask, a packet of disinfectant wipes and a bottle of disinfectant. They will be asked to read this full document in advance of coming to the school. If they cannot be booked until close to the school start time, they will be asked to assign the class some work in order to read this document in full. Each sheet of the substitute information pack will be in a plastic poly pocket. On returning these items to the office in the evening, they will be asked to sterilize these poly pockets and their visor.

Sharing

Staff and pupils should avoid sharing personal property.

Handshaking and hugging

We will all be happy to see each other, but there will be no handshaking or hugging in the school.

Infants

The first day of school is a special day. We will reopen on August 27th for Junior Infants from 9:10 am-12.00am. Parents are asked to gather in the yard – socially distant, for their photos. The children can play for ten minutes and gradually the teacher will ask the parents to bring their child in to the classroom to get them settled. It will be limited to two adults per child.

Infant Collection on Wet Days

Children will be dismissed from their relevant external door – parents and guardians must wait outside and maintain social distance from each other. Parents should prepare for this now by having umbrellas ready.

Funding

We have budgeted our full cleaning grant on extra cleaning hours for the year. We are spending our PPE Grant on sanitisers, sanitiser refills, disinfectant, disinfectant wipes etc. We are spending our Minor Works Grant on Perspex Screens, extra signage etc. A Covid-Aide has been employed to assist with arrangements before we reopen. The class teacher's budget was increased to €300 and SET budget increased to €100. This money is to give flexibility to staff for unforeseen expenditure e.g. in infants extra play doh will need to be purchased.

School Bubbles

Each bubble will remain separate throughout the school day.

To minimise contact between pupils, the school will operate based on three bubbles for arrival, dismissal, movement through the school and breaks as follows:

- JI/S1
- 1st /2nd
- 3rd /4th
and
5th/6th

Within these three bubbles each class will be separated and will not be mixing, in so far as possible. The arrangements to minimise this are set out here.

Special arrangements:

Entry/exit gates and staggered drop off times/pick up times:

We ask for your cooperation with the following please:

We will have a 'drop and go' system at the gates. Students (1st to 6th) will walk through the gates and straight to their classrooms. J.I / S.I will walk to their teacher and proceed in to their classroom.

Side gate on right: Entry and exit for 1st/2nd class, 3rd/4th class and SI

Side gate on left: Entry and exit for 1st class, 5th/6th class and JI

This will be extended as outlined below.

Drop off time: 8.40-1st and 1st/ 2nd class

Pick up time: 2:20pm

Drop off time: 8.50- 3rd / 4th and 5th/6th class

Pick up time: 2:30pm

Drop off time: 9am- SI and JI

Pick up time: 1:30pm

Families just make one drop off – the sibling proceeds directly to their classroom if after 8:50am. If a family is dropping before 08:50am the siblings will sit on the bench while they wait for their time to go up to their classroom. We ask that parents/ guardians do not stay around the gate.

Note, children should never be dropped before 8.40am.

Staggered collections:

As it stands, infants are collected at 1.30pm and the rest of the school at 2.30pm. This will be adjusted as outlined below. If it is possible for families to adhere to the following, we ask for cooperation please.

Infants **1.30pm** as normal

1st/2nd **2.20pm**

3rd/4th **2.30pm**

5th/6th **2.30pm**

Siblings Club:

This will be decided in September if it will go ahead.

Allocated doors:

The following classes must use these doors only when entering and exiting the building with their teachers:

Breakfast club door: 1st class, 5th/6th class

Office door: Junior Infants

Door near PE hall: SI, 3rd/4th class, 1st/2nd class

Movement within the building:

All children and staff will be asked to walk on the right-hand side of the corridors and stairs. Arrows have been put in place to help remind everyone of this.

Breaks:

We will operate our usual rota for small break.

For lunch:

Junior/Senior infants will use the infant yard with 1 teacher and a SNA.

1st/2nd class will use the Astro pitch with 1 teacher and a SNA.

3rd to 6th class will use the rooftop yard.

Classes will be asked to remain in their class bubbles and not mix with the other class on yard in so far as possible

Community meeting/ assembly:

Principal will conduct these in each individual bubble, using outside areas.

Minimising visitors:

No adults should enter the building other than school staff. All meetings will take place over phone/ via Zoom.

Parent/teacher meetings:

We will assess the situation closer to the time, these typically take place in November. These may take place via phone/ zoom or be postponed.

Illness:

Parents must keep children at home if they display any Covid-19 Symptoms, available here, <https://www2.hse.ie/conditions/coronavirus/symptoms.html>

Staff must not attend school if they display any symptoms. If a child displays symptoms at school, parents/ guardians will be asked to collect them.

Legionella

Toilets have been flushed and water has been regularly running throughout the summer.

Symptoms of Covid-19

No member of the school community can come to school if they display any Covid-19 Symptoms, available here:

<https://www2.hse.ie/conditions/coronavirus/symptoms.html>

In summary, common symptoms of coronavirus include:

- a fever (high temperature - 38 degrees Celsius or above)
- a cough - this can be any kind of cough, not just dry
- shortness of breath or breathing difficulties
- loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

Staff or pupils should not attend school if displaying any symptoms of COVID-19.

Dealing with Suspected Cases of Covid-19

Procedure if Pupil becomes unwell and is displaying COVID-19 symptoms listed below:

High Temperature (above 38 degrees, shortness of breath, a cough, loss or change to your sense of smell or taste)

- a) Temperature is taken by pupil's teacher.
- b) If pupil becomes unwell in classroom, mainstream class teacher Principal/ Deputy Principal/ Healthy and Safety Officer.
- c) Mask is given to child
- d) Principal/ Deputy Principal/ Healthy and Safety Officer escorts child to the isolation area.

- e) Secretary telephones child's parents.
- f) Facilitate the person presenting with symptoms remaining in isolation if they cannot immediately go home. The individual should avoid touching people, surfaces and objects. Advice should be given to the person presenting with symptoms to cover their mouth and nose with the disposable tissue provided when they cough or sneeze and put the tissue in the waste bag provided
- g) If the person is well enough to go home, arrange for them to be transported home by a family member, as soon as possible and advise them to inform their G. P. by phone of their symptoms. Public transport of any kind should not be used;
- h) If they are too unwell to go home or advice is required, contact 999 or 112 and inform them that the sick person is a COVID-19 suspect;
- i) Principal/ Deputy Principal/ Health and Safety Officer remains with child until parent arrives. Adults remain outside the door.
- j) Offer water to child and ensure window and adjacent doors remain open to allow ventilation and for supervision/insurance purposes.
- k) Carry out an assessment of the incident which will form part of determining follow-up actions and recovery.
- l) Arrange for appropriate cleaning of the isolation area and work areas involved

The HSE will inform any staff/parents who have come into close contact with a diagnosed case via the contact tracing process. The HSE will contact all relevant persons where a diagnosis of COVID-19 is made. The instructions of the HSE should be followed and staff confidentiality is essential at all times.

Before pupil can return to school, parents will have to declare in writing that his/her child is free of COVID-19 symptoms.

Procedure if staff member becomes unwell and is displaying COVID-19 symptoms listed below:

- a) Staff member contacts Principal or Deputy Principal or Health and Safety Officer for assistance.
- b) All adults put on mask/face shield and gloves.
- c) His/her temperature will be taken
- d) If patient is a mainstream teacher, relevant SET Teacher will continue teaching his/her class.
- e) Staff member will be escorted to isolation area
- f) If the staff member presenting with symptoms is well enough to drive home, he/she may do so. Responsibility rests with unwell staff member to make this decision.
- g) If the person is not well enough to drive home, arrange for him/her to be transported home by a family member, as soon as possible and advise them to inform their G.P. by phone of their symptoms. Public transport of any kind should not be used.
- h) Remain with unwell staff member until person nominated by the patient arrives to bring the patient home observing proper social distance at all times.
- i) If they become too unwell or advice is required, 999 or 112 will be contacted and informed that the sick person is a COVID-19 suspect;
- j) Offer water to staff member and ensure window and door is open to allow ventilation.

- k) Carry out an assessment of the incident which will form part of determining follow-up actions and recovery
- l) Arrange for appropriate cleaning of the isolation area and work areas involved

The HSE will inform any staff/parents who have come into close contact with a diagnosed case via the contact tracing process. The HSE will contact all relevant persons where a diagnosis of COVID-19 is made. The instructions of the HSE should be followed and staff confidentiality is essential at all times.

Before returning to work, staff member will have to self-declare in writing that he/she is free of COVID-19 symptoms.

Isolation area while awaiting collection

This is located in room 16. Chairs, tissues, hand sanitiser, disinfectant wipes, gloves, masks, waste bags, brown paper bags and a bin will be placed there and the child will be supervised by the Principal/ Deputy Principal/ Health and Safety Officer

- Nobody else may enter this area while a child is awaiting collection. It will be sanitised by cleaning staff after the child leaves.
- In the event of there being a second suspected case, Room 23 on the top floor will be used.

Hand Hygiene

18 Wall hung sanitiser dispensers have been installed throughout the school e.g. at each entrance, in each classroom. Each teacher also has a hand sanitizer on their desk.

Pupils and staff should perform hand hygiene:

- on arrival at school
- before eating or drinking
- after using the toilet
- after playing outdoors
- when their hands are physically dirty
- when they cough or sneeze
- Anyone moving between rooms must sanitise before they leave a room and return to their room e.g. children going to support, principal moving between rooms, SNAs, support teachers etc

Respiratory Hygiene

All members of the school community will practise respiratory hygiene.

This means covering your mouth and nose with a tissue or your bent elbow when you cough or sneeze. Then dispose of the used tissue immediately and safely into a nearby bin.

Temperature Checks

Parents check child's temperatures before school each day and do not send children if children have a high temperature. Infra-red non-contact thermometers have been purchased for each classroom. Teachers will take children's temperatures each morning.

Disinfectant Wipes

Disinfectant wipes have been purchased as noted previously. A packet will be left beside the photocopiers for staff members to wipe down the photocopier after use.

Cleaning Schedule

The common areas of the school – door handles, taps etc will be disinfected every morning from 09:30 -11:00. School cleaning will continue from 2.30pm-4:30pm with our existing cleaners. DES Cleaning Guidance will be issued to cleaners.

Cleaning rosters will be signed by cleaning staff each day. Cleaning guidelines have been given to cleaners. All desks and chairs will be sanitised each evening.

Doors

All internal classroom doors, where practical, to be left open, to minimise touching of common areas. Door stops will be purchased for use as teachers view necessary.

Visors

Visors have been purchased. Facemasks will also be provided to each staff member. They may choose to wear a facemask instead of a visor or they may choose to wear a facemask in addition to the visor during the school day.

Screens

Teachers were offered the option to have a Perspex screen installed. If a teacher opted for one the screens will be on the teachers' desk. They have been installed on both office desks.

Signage

Signage, as made available by the DES, will be displayed reminding the school community about Covid-19 prevention etiquette. We have purchased extra signage in addition to this.

One-way

A one way system has been marked out in the corridors.

Physical distancing

In primary and special schools, a distance of 1 metre should be maintained between desks or between individual pupils. It is recognised that younger children are unlikely to maintain physical distancing indoors. Therefore, achieving this recommendation in the first four years of primary or special schools, is not a pre-requisite to reopening a primary or special school for all pupils. Therefore, in JI-2nd, children will be separated from each other is-so-far as possible. In 3rd-6th, children will be placed in 'pods'. Each pod will be separated by 1m and remain in their groups throughout the day indoors, in-so-far as possible. See full guides to physical distancing here: <https://www.gov.ie/en/publication/dd364-control-measures-covid-19-response-plan-for-safe-re-opening-of-primary-schools/>

Classroom Organisation

Classrooms should be reorganised for as much physical distance as possible. Rooms should be free of any unnecessary furniture, shelves. Teachers, in June, were already organising their rooms to be clutter free and moving furniture. PE Equipment will be distributed among classes so this area will be available for storage. Teachers tables, students desk and any other surface areas should be left clear for ease of cleaning.

The teacher's desk should be at least 1 metre and where possible 2 metres away from pupil desks.

Illustrations are available here:

<https://www.gov.ie/en/publication/a0bff-reopening-our-primary-and-special-schools/#additional-guidelines-and-procedures>

Principal Duties

The Principal, as leader and day-to-day manager of the school, must be able to speak with each staff member and visit each class as necessary to fulfil her duties. Like with other staff, s he will sanitise before and after entering each room, wear a mask and maintain social distance. As she will therefore be in contact with all staff members and all class groups, as well as professional visitors and parents/ guardians by appointment, she will keep meetings with individuals as short as possible, while fulfilling duties and responsibilities.

Secretary Duties

To minimise contact while fulfilling duties, staff, are to me kept to a minimum in the office. and Visitors will also be minimised and must wait outside until Colette is ready.

Support Rooms

As the SET rooms are too small to allow for social distancing, SETS will use the empty classrooms **the following rooms will be use**. Teachers using their own rooms will maintain as much distance as possible. Support teachers will disinfect desks and chairs after each child leaves.

Support Teachers

These are currently timetabled to work between two - four classes. On the first morning back, the support team will meet to review these revisions.

All support teachers to sanitise between each class and child/group of children taught. Visors/face masks to be worn.

When children are picked up from their room, the children must sanitise and they must sanitised again before returning.

Ready SeT GO, / Literacy Lift-Off / Graded Reading

Ready Set Go Maths and Literacy-Lift-Off run in the Junior half of the school.

Instead of the typical team teaching approach where three or four adults work together in one classroom, the groups will be divided between the support teachers and the class teacher. The class teacher will remain in class with a group and the support teachers will take their groups to the hall/ support room. Each teacher will complete all the typical 'stations' with each group i.e. one teacher works in a room with one group of pupils. Resources will be sanitised by each teacher after use. Resources/ books will not be sent home.

SNAs

SNAs to wear Visor / mask and sanitise throughout the day and when moving to their next child.

Appointments

No adults should enter the building other than school staff. All meetings must be by appointment and be essential meetings.

Anyone coming to the school for a prearranged essential meeting must arrange the meeting by email (or by phone) in advance. Teacher emails must not be used to make appointments– it must be done centrally through the school office so we can manage the process.

The contact tracing log will only be filled out for those entering into the building. There will be a marked area outside for visitors to stand while waiting for Colette.

Sometimes, professional visitors are necessary e.g. I.T. maintenance, school psychologist etc.

All these essential visitors will be asked to fill out the following sheet: Note pens will be provided and the person will keep this pen to reduce contact between visitor and Colette.

Covid 19 Questionnaire for Visitors (For those entering past the double doors at the Secretary's Office)			
Name: _____		Date: _____	
Name of School: P.P. George's Hill			
Name of Principal: Marie Berkery			
	Questions	YES	NO
1.	Do you have symptoms of cough, fever, high temperature, sore throat, runny nose, breathlessness or flu like symptoms now or in the past 14 days?		
2.	Have you been diagnosed with confirmed or suspected COVID-19 infection in the last 14 days?		

3.	Have you been advised by the HSE that you are you a close contact of a person who is a confirmed or suspected case of COVID-19 in the past 14 days?		
4.	Have you been advised by a doctor to self-isolate at this time?		
5.	Have you been advised by a doctor to cocoon at this time?		
6.	Have you been advised by your doctor that you are in the very high risk group? If yes, please liaise with Principal re return to work and follow the agreed DES arrangements for very high risk groups		

I confirm, to the best of my knowledge that I have no symptoms of COVID-19, am not self-isolating or awaiting results of a COVID-19 test and have not been advised to restrict my movements.

Please note: The school is collecting this sensitive personal data for the purposes of maintaining safety within the workplace in light of the COVID-19 pandemic. The legal basis for collecting this data is based on vital public health interests and maintaining occupational health and this data will be held securely in line with our retenti on policy.

Signed: _____

They will be then given this sheet (to keep) and asked to read it before entering and follow the instructions:

School Protocol for Social Distancing for Visitors
(For those entering past the double doors at the Secretary's Office)

- Sanitise upon entry and as you move throughout the school, especially if entering into different rooms
- Wear a face covering
- Keep right where possible
- Keep 2m distance from others where possible
- Return to the secretary if you wish to use the toilet facilities
- Return to the secretary at the end of your visit in order to complete the final step of the Contact Tracing log

Hygiene etiquette

Respiratory Hygiene:

All members of the school community will practise respiratory hygiene to limit the spread of the virus:

- avoid touching the face, eyes, nose and mouth
- cover coughs and sneezes with an elbow or a tissue
- dispose of tissues in a covered bin

- **Hand Hygiene:**
- Sanitiser is available throughout the school
- Pupils, staff and visitors should perform hand hygiene i.e. wash their hands with antibacterial soap or use hand sanitiser:
 - before leaving home
 - before and after being on public transport
 - when arriving/leaving the school /other sites
 - before and after eating and preparing food
 - after coughing or sneezing
 - after using the toilet
 - where hands are dirty
 - before and after wearing gloves
 - after touching potentially contaminated surfaces
 - if in contact with someone displaying any COVID-19 symptoms

Colette will ask them the question on the DES Contact Tracing Log and fill it out.

Phone

Only Colette may use the school phone. The Principal will use office phone. The Deputy Principal will use the school mobile. Staff will be given expenses to use their own phone for school calls should they incur extra charges.

Lunches

No sharing of lunches/ drinks among children. If something is forgotten, a parent must drop it outside the door of the office and phone Colette. This must be kept to a minimum though.

Parents/ guardians must sanitise lunch and drink containers with disinfectant wipes before placing them in the child's bag each day.

School Books

All school books from the book rental will be covered in plastic so they can be sanitised easily if necessary. Parents/ guardians must sanitise the books with disinfectant wipes before placing them in the child's bag on the first day. If and when books go home and back to school, parents/ guardians must sanitise the books before placing them in the child's bag. Where practical, each child must use their own books. Shared books for Graded Reading should be wiped with the disinfectant wipes by the teachers after each session. They are covered by plastic already.

School Supplies

Parents/ guardians are to supply full sets of school supplies to be kept in school. This will ensure there is no borrowing pens/ colours. If a teacher has to lend a school item to a child, the teacher will wipe it with disinfectant wipes before and after use.

They should have separate supplies to be kept at home. Only lunches will be brought in and out to school each day. We will review homework in September.

Copy Correction

Teachers will review this in September.

Homework

Written homework will not be given at the start of the year. Books, copies and stationery will be kept in school and not sent home. This will be reviewed in September.

Uniform

Normal School Uniform Policy applies. However, the school tracksuit may be worn everyday as it may be quicker and easier to wash. We ask that children wear their uniform to school only and parents wash them regularly.

Staff Meetings

These will be held in the school hall or split between rooms to allow for 2m social distancing. Staff meetings may also occur in small groups.

Ventilation

Windows will be kept open in-so-far as possible.

Staff Room

Staff must sanitise before entering. Tables and chairs will be split to allow for social distancing. Staff will be asked to bring their own cutlery and kitchen ware and bring this to and from the staffroom and clean it at home.

Gatherings of staff before or after school should not take place.

Ipads and laptops

These will be divided out among all classes.

Sensory Room

Each teacher/ SNA should spray disinfectant on the fixed equipment before use. All fixed equipment should also be sprayed after use by adult attending with the child.

Training

All staff must complete the DES online training before returning to work.

Parents will be asked to educate their child, in an age appropriate way, as to the contents of this document. Online training will also be published by the DES and we will ask parents to complete it with the children before we reopen.

Teachers will repeat and the elements of this document that apply to children on Day 1 and revise it regularly.

Returning to Work

As noted, staff must complete the Return to Work Form 3 days before returning to work. Where staff have underlying health conditions and are applying for Covid-leave, they must follow the relevant DES Circular.

First Aid

This will be administered as normal but if staff are wearing gloves a fresh pair must be put on first. Visor / mask must be worn. Gloves must be changed afterwards as per normal procedures.

Curriculum

Staff should follow the curriculum guidance here: <https://www.gov.ie/en/publication/a0bff-reopening-our-primary-and-special-schools/#supporting-the-wellbeing-of-school-communities-as-schools-reopen-guidance-for-schools>

Many teachers are continuing with the children they had last year, both in class and support settings. Where this is not the case, curriculum progress records are available to new teachers which detail the curriculum covered last year. Children attending support settings will continue with the targets set out in the February 2020 review of the SSFs. These will be reviewed in January 2021. Ms. Berkery has documented what has not been covered in the Stay Safe strand of SPHE and this will be prioritised for September.

Bin lids

Bin lids will be kept on the rubbish bins for hygiene purposes and these bin lids will be sanitised daily. All people should sanitise before and after placing something in the rubbish bin.

Art

Where practical, each child shall use an individual set of art supplies.

Music

Music instruments should not be shared. Singing will not take place in any class but take place outside with social distancing. This will be reviewed in due course.

Library Books

Library books will be kept in school.

Blended Learning

If a child is ill and cannot come to school, the support teacher assigned to that class for Literacy and Numeracy will be asked to work with the class teacher in providing learning Activities for home.

Further Closures

We will review our current Distance Learning Policy to be ready for any further school closures

Money

Money will be collected by parents placing the money in an envelope in the child's bag.

School Culture

While the purpose of this document is to focus on Health and Safety, we must also note that Covid-19 will have a significant impact on school culture. Children and staff interactions are very limited by all the measures in this document. We will review what measures we can take to maintain a happy and positive atmosphere in the school among staff and pupils.

Early Collection

If a pupil is being collected early, Colette will record it instead of the parent/guardian signing the child out. We ask that parents avoid this to minimise people coming to the school.

Messages

Children will not be sent around the school on messages. Teachers will use the Aladdin noticeboard for messages.

Intercom

Only Colette/school leaders may use the intercom. It will be sanitised after each use. Staff will ask Colette to give messages to the whole school where necessary.

Implementation and Review

The whole school community are responsible for playing their part in implementing this plan. The Board of Management will meet to review this plan during the first week of September.